



5039 Connecticut Avenue, NW, #7  
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## Child and Teen Services Assistant Director

The Center for Family Well-Being, a thriving holistic psychotherapy practice in Washington, DC, is looking for a skilled clinician with a passion for children and adolescents—and excited about a long-term full-time hybrid clinical and leadership role as part of a dynamic, collaborative, and innovative team!

The Center serves the human family in its many forms with whole-person therapy (body, mind, and spirit), offering a range of heart-centered therapeutic paths tailored to each client's particular needs. We integrate Western psychotherapy and Eastern mindful awareness practice with mind-body methods—both ancient and modern—for the optimal well-being of kids, teens, adults, couples, and families.

**Position Overview:** The Assistant Director for Child and Teen Services position combines leadership and supervision responsibilities with providing direct clinical care services.

The leadership/administration includes establishing and improving upon protocols, systems, and procedures, as well as planning for new hires. Ultimately this position will involve hiring, training, and supervision of newly licensed, pre-licensure, and associate master's level clinicians in addition to direct clinical work and leadership (with a corresponding decrease in expected clinical load and/or increase in role compensation, depending on candidate preference).

### Qualifications:

- Master's degree (or higher) in counseling, social work, psychology, or related field.
- Alignment with the Center's mission, vision, and values, including demonstrated interest in mind/body integrative approaches and commitment to one's own mindful awareness practice (meditation, yoga, etc.)
- Active, unrestricted license (PhD, PsyD, LCSW, LMFT or LCPC) in the District of Columbia; additional licensure in MD or VA a plus.
- Special expertise with, and strong desire to work with, school-aged children, particularly 6-12 years old. Experience with or desire to work with adolescents, young adults, adults, and/or families a plus.
- Previous training and supervised experience with children and adolescents that incorporates multiple treatment approaches, including expressive therapies (play, sand, art), CBT, DBT, somatic, and mindfulness-based therapies.
- Availability for after-school and evening hours, Monday through Friday; Saturday availability a plus.
- Experience in a supervisory role (particularly providing supervision to trainees and/or early-stage clinicians) is a plus. Experience in outpatient clinic or private practice setting a strong plus.
- Experience and/or interest in group therapy a plus.
- Passion for working in a collaborative environment.
- Organized, detail-oriented, and a team player able to work independently.
- Strong written and verbal communication skills.
- Strong interpersonal skills.

### Core Responsibilities:

- Providing direct clinical care (minimum 15-18 billed sessions per week), in person or via telehealth, to children aged 6-14 (and to their parents/family systems) presenting with anxiety, depressed mood, emotional dysregulation, and/or difficulties with attention/executive functioning.
- Facilitating in-house consultations on effective child and adolescent treatments.



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- Providing informal in-house consultation to licensed and pre-licensed associate clinicians around best treatment practices.
- Collaborating with Director/Founder and Intake Client Care Coordinator to implement and improve clinical systems and protocols related to treatment of children, tweens, and teens.
- Communicating with clients in a professional and supportive manner.
- Collaborating with a client's treatment team (i.e., appropriate family members, PCP, psychiatrist, school, etc.) as necessary.
- Completing written records for each client in a timely manner, including but not limited to intake notes, progress notes, treatment plans, assessments, and other forms or documents that may be needed or required.
- Maintaining accurate and timely records of services performed, working with the Director and Biller as appropriate to facilitate client billing.
- Attending staff meetings and any trainings directed by the Center.
- Engaging in ongoing professional development as required by licensing bodies.
- Openness to diversifying workload and/or increasing compensation by leading small group therapy programs, parent groups, or workshops.

This fulltime position requires physical presence at our Center in Washington DC's Chevy Chase neighborhood three to four days per week, including some early evening hours. The Center is open for therapists to see clients Monday-Saturday.

This is a W-2 position with competitive compensation and paid sick time.

Therapists are provided with bright and comfortable office space, a steady stream of referrals, and a warm supportive collaborative environment with weekly team meetings with colleagues engaged in lifelong learning. We also offer bi-monthly peer supervision, monthly group trainings (clinical and holistic), clinical supervision, in-house billing, an intake client care coordinator, and paid continuing education credits.

Our ideal candidate will be excited to join a collaborative team of colleagues, enthusiastic about the prospect of eventually growing into a supervisory role, receptive to feedback, implement recommendations and have a growth mindset, and passionate about integrative mind/body approaches to mental health.

We value diversity in all forms, and we encourage applicants who are bi-lingual and/or BIPOC, LGBTQ, or male-identified to apply. The position reports to the Center's founder and director, Kate Kelly, MA, MSW, LICSW.

Interested applicants are asked to send a cover letter and CV to Kate Kelly at [Kate@centerforfamilywellbeing.com](mailto:Kate@centerforfamilywellbeing.com)